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Prosperity Social & Community Development Group, Inc

Success Coach

Under the direction of the Program Director, the Success Coach/Case Manager will play a key role in guiding their clients toward achieving success in a wide variety of fields. Their duties include determining personal goals, developing individualized plans and implementing strategies that promote success and most importantly, representing Prosperity Social & Community Development Group, Inc (PSCDG) in a professional manner.

Duties of the Success Coach/Case Manager:

* Responsible for identifying strengths, needs and risks of the participants and their families in order to develop short and long-term goals
* Follow goal development
* Lead participants through the process of creating an individualized service plan and a Family Service plan to help ensure that all the resources, services and activities participants need to succeed will be part of their experience
* Will serve as a liaison and advocate for the families assigned to them
* Knowledge of community resources and services
* Organize and prioritize work
* Ability to coordinate multiple projects simultaneously
* Tracks participant activity and progress
* Collects data such as: job requirements, descriptions, and skills from employers
* Perform other duties as assigned

**Qualifications:**

* Bachelor's degree (preferably in Education, Social Work or a related field)
* Professional case management experience working with youth and/or families.
* Bilingual English/Spanish or English/Creole preferred.
* Knowledge of the community and social services available in Dade & Broward Counties.
* Good written, organizational, interpersonal, and communication skills.
* The ability to work effectively in a team environment with a positive attitude, and experience handling sensitive and confidential information with maximum discretion.
* Possession of a valid Florida Driver’s License, car and car insurance is required.